

**ABMS-492-8 HSEQ Alert - Health & Safety**

**Smoking Policy - Update**

HSEQ Alert No: 2017:027	IRIS No. (if applicable): NA	Site & Location: • All Austal Australia controlled sites
High Risk <input checked="" type="checkbox"/>	Medium Risk <input type="checkbox"/>	Low Risk <input type="checkbox"/>
Distribution:		
Austal Australia <input checked="" type="checkbox"/>	Austal PSO <input type="checkbox"/>	Other: <input type="checkbox"/>

Photos:



Description:

Smoking of cigarettes onsite at ALL Austal Australia controlled sites will be banned as of 1<sup>st</sup> of December 2017.

A business decision has been made to implement non-smoking on all Austal controlled sites due to the significant fire risk that smoking introduces. There has been an ongoing unacceptable level of housekeeping within the smoker's huts and cigarette butts have not been disposed of correctly into the provided butt-out bins.


To support our current smokers at these two sites, National Quit Smoking support material will be provided for those who would like to take this as an opportunity to quit their smoking habits. Quit smoking packs are available from the HSEQ Department.

The Employee Assistance Program (EAP) is also available. By calling 1300 361 008 toll free you can arrange a confidential appointment in at a convenient time and location.

**Any occurrence of personnel found smoking on site after the 1<sup>st</sup> December will be investigated and may result in disciplinary action.**

**Actions To Be Taken:**

- Austal personnel that do smoke cigarettes and wish to participate in a quit program please make themselves known to the HSEQ department so a quit pack can be provided.
- Any person still wishing to have a smoking break during work hours must have their cigarette outside the front gate during smoko and lunch breaks, any time outside these breaks will be a performance management issue.
- Any rogue smoking observed onsite will be treated as a non-compliance to the non-smoking policy and disciplinary action will follow.

Approved By:	Amanda McCaughey 	Date Issued:	24/10/2017
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This Alert is to be placed on all safety notice boards and discussed at Pre-Start meetings.